

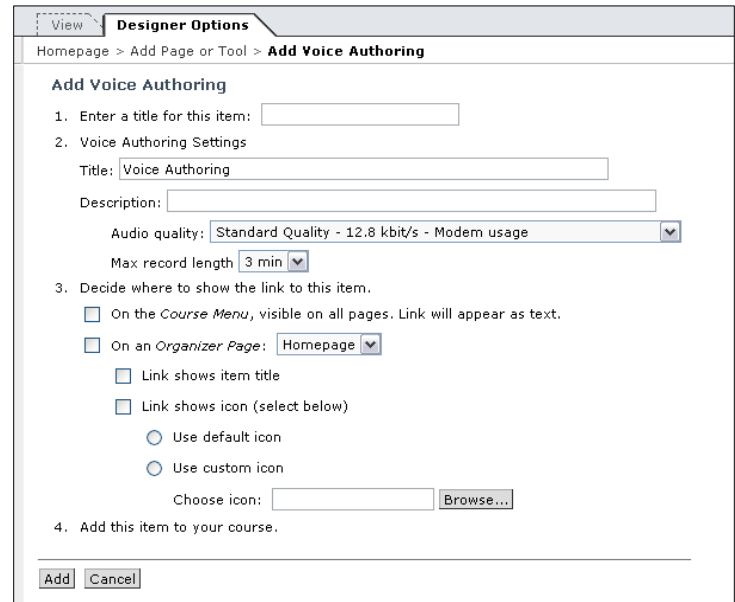
Using Wimba Voice Authoring in your WebCT Course



Voice Authoring allows you to record a message for your students in WebCT. Anyone who has access to messages recorded using the Voice Authoring tool is able to save those messages as .spx, .wav, or .mp3 files.

Adding Voice Authoring to WebCT

1. In your WebCT course, click Add Page or Tool.
2. Choose Voice Authoring.
3. Complete the form – number one is the title that will appear with the icon, number two is the title and description that will appear when students click on the icon.
4. Specify the desired audio quality and maximum length.
5. Choose the location for the Voice Authoring tool in your course.
6. Click Add.



The screenshot shows the 'Add Voice Authoring' form within the 'Designer Options' window. The breadcrumb trail is 'Homepage > Add Page or Tool > Add Voice Authoring'. The form is titled 'Add Voice Authoring' and contains the following fields and options:

- 1. Enter a title for this item: [Text input field]
- 2. Voice Authoring Settings
 - Title: [Text input field containing 'Voice Authoring']
 - Description: [Text input field]
 - Audio quality: [Dropdown menu showing 'Standard Quality - 12.8 kbit/s - Modem usage']
 - Max record length: [Dropdown menu showing '3 min']
- 3. Decide where to show the link to this item.
 - On the Course Menu, visible on all pages. Link will appear as text.
 - On an Organizer Page: [Dropdown menu showing 'Homepage']
 - Link shows item title
 - Link shows icon (select below)
 - Use default icon
 - Use custom icon
 - Choose icon: [Text input field] [Browse... button]
- 4. Add this item to your course.

At the bottom of the form are 'Add' and 'Cancel' buttons.

Release a Voice Authoring Tool to Specific Students Only

1. In Designer Options, click on the Voice Authoring Tool you would like to limit to certain students.
2. Scroll down to the Selective Release options.
3. Click Select for the student list
4. Select the students you would like to have access to the Voice Authoring tool.
5. Click Update, then click Update again.

Using Voice Direct in WebCT

1. In the View tab, click on the Voice Authoring icon you would like to use.
2. Click the record button (the small black circle) to begin recording.
3. Click the stop button (the small black square) to end recording.
4. Click the play button (the small black triangle) to review your message.
5. Click record again to overwrite your message.
6. Click the down arrow to save the message to your computer.